

Behaviour Policy – April 2025

To be reviewed on 1st April 2027

Tutor Doctor Essex

1. Aims of this policy

This policy aims to:

- Provide a consistent approach to behaviour management
- Define what we consider to be unacceptable behaviour, including bullying
- Outline how students are expected to behave
- Summarise the roles and responsibilities with regards to behaviour management

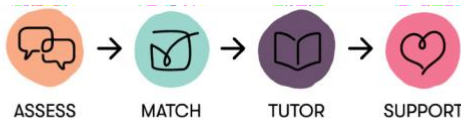
2. Definitions

Misbehaviour is defined as:

- Disruption in tuition sessions
- Non-completion of homework
- Poor attitude

Serious misbehaviour is defined as:

- Any form of bullying
- Sexual assault, which is any unwanted sexual behaviour that causes humiliation, pain, fear or intimidation
- Vandalism
- Theft
- Fighting
- Smoking
- Racist, sexist, homophobic or discriminatory behaviour
- Possession of any prohibited items. These are:
 - a. Knives or weapons
 - b. Alcohol
 - c. Illegal drugs
 - d. Stolen items
 - e. Tobacco and cigarette papers
 - f. Fireworks
 - g. Pornographic images
 - h. Any article that a tutor reasonably suspects has been, or is likely to be, used to commit an offence, or to cause personal injury to, or damage to the property of, any person (including the pupil)



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3. Bullying

- Bullying is defined as the repetitive, intentional harming of one person or group by another person
- or group, where the relationship involves an imbalance of power.

Bullying is, therefore:

- Deliberately hurtful
- Repeated, often over a period of time
- Difficult to defend against

Bullying can include:

Type of bullying Definition

Type of bullying	Definition
Emotional	Being unfriendly, excluding, tormenting
Physical	Hitting, kicking, pushing, taking another's belongings, any use of violence
Racial	Racial taunts, graffiti, gestures
Sexual	Explicit sexual remarks, display of sexual material, sexual gestures, unwanted physical attention, comments about sexual reputation or performance, or inappropriate touching
Direct or indirect verbal	Name-calling, sarcasm, spreading rumours, teasing
Cyber-bullying	Bullying that takes place online, such as through social networking sites, messaging apps or gaming sites

4. Roles and responsibilities

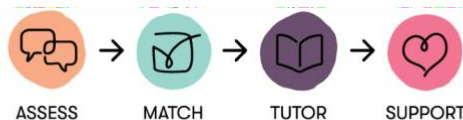
Tutor Doctor Essex staff are responsible for:

- Implementing the behaviour policy consistently
- Modelling positive behaviour
- Providing a personalised approach to the specific behavioural needs of students
- Recording behaviour incidents
- The Tutor Doctor Essex office will support staff in responding to behaviour incidents.

5. Student code of conduct

Students are expected to:

- Behave in an orderly and self-controlled way
- Show respect to the tutor and each other
- In a tuition session, make it possible for all students to learn



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6. Behaviour management

The tutors are responsible for setting the tone and context for positive behaviour within the tuition session.

They will:

Create and maintain a stimulating environment that encourages students to be engaged
Develop a positive relationship with student, which may include:

- i. Communicating expectations of behaviour in ways other than verbally
- j. Highlighting and promoting good behaviour
- k. Concluding the day positively and starting the next day afresh
- l. Having a plan for dealing with low-level disruption
- m. Using positive reinforcement

Written and approved on behalf of Tutor Doctor Essex by:

Laura Adams

Laura Adams

Tutor Doctor Essex
28 April 2025

Policy to be reviewed by 28 April 2027

