

Behaviour Policy

Policy statement

Tutor Doctor York is committed to providing a safe, supportive and inclusive environment where all children and young people are treated with dignity and respect. We promote positive behaviour, mutual respect and high expectations, and we take a robust approach to managing inappropriate behaviour in line with safeguarding responsibilities.

This policy supports Tutor Doctor York's commitment to safeguarding and promoting the welfare of children, in accordance with:

- [Keeping Children Safe in Education 2026 \(DfE\)](#)
- [Working Together to Safeguard Children 2026](#)
- [NSPCC safeguarding guidance](#)

This policy should be read alongside the Safeguarding and Child Protection Policy.

Aims of this policy

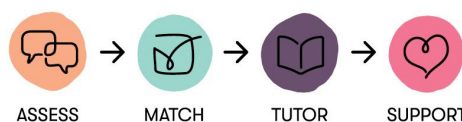
This policy aims to:

- Promote positive behaviour and respectful relationships
 - Provide a consistent approach to behaviour management
 - Define acceptable and unacceptable behaviour, including bullying
 - Set out clear expectations for children and young people
 - Ensure behaviour management supports safeguarding and wellbeing
 - Clarify the roles and responsibilities of staff, tutors, parents and carers
-

Scope

This policy applies to:

- All Tutor Doctor York staff and tutors
- All children and young people receiving services



- Behaviour during tuition sessions, online tuition, communications outside sessions where related to Tutor Doctor York, and behaviour that impacts the safety or wellbeing of others
-

Definitions

Misbehaviour

Misbehaviour may include, but is not limited to:

- Disruption during tuition sessions
- Refusal to engage with agreed learning activities
- Repeated lateness or lack of cooperation
- Rude, dismissive or disrespectful behaviour

Serious misbehaviour

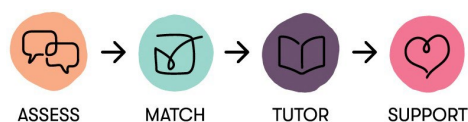
Serious misbehaviour includes:

- Any form of bullying, including cyberbullying
- Physical violence or fighting
- Sexual assault or sexually inappropriate behaviour
- Racist, sexist, homophobic, transphobic or discriminatory behaviour
- Vandalism or deliberate damage to property
- Theft
- Smoking or vaping
- Possession of prohibited items

Prohibited items

Prohibited items include:

- Knives or weapons
- Alcohol
- Illegal drugs



- Stolen items
 - Tobacco, vapes or cigarette papers
 - Fireworks
 - Pornographic or sexually explicit images
-

Bullying

Definition

Bullying is the repetitive and intentional harming of one person or group by another, where there is an imbalance of power. It may be physical, emotional, verbal or online.

Bullying is:

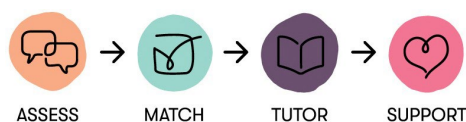
- Deliberately hurtful
- Repeated over time
- Difficult for the victim to defend against

Bullying may relate to protected characteristics such as age, disability, race, religion or belief, sex, gender reassignment or sexual orientation.

Types of bullying

Type	Description
Emotional	Excluding, tormenting, humiliating
Physical	Hitting, kicking, pushing, taking belongings
Racial	Racial taunts, gestures, graffiti
Sexual	Sexual comments, gestures, unwanted physical contact, sharing sexual content
Verbal	Name-calling, sarcasm, spreading rumours
Cyber	Bullying via social media, messaging apps or online platforms

Tutor Doctor York takes all allegations of bullying seriously and will respond promptly in line with safeguarding procedures.



Roles and responsibilities

Staff and tutors are responsible for:

- Modelling positive, respectful behaviour
- Implementing this policy consistently
- Creating a safe and inclusive learning environment
- Responding to behaviour concerns calmly and appropriately
- Recording and reporting behaviour incidents
- Following safeguarding procedures where behaviour raises concerns

Tutor Doctor York office responsibilities:

- Supporting staff and tutors in managing behaviour
- Ensuring incidents are recorded appropriately
- Liaising with parents and carers
- Ensuring safeguarding concerns are escalated to the Designated Safeguarding Lead (DSL)

Designated Safeguarding Lead (DSL)

The DSL for Tutor Doctor York is:

Mia O'Malley

T: 07517 625075

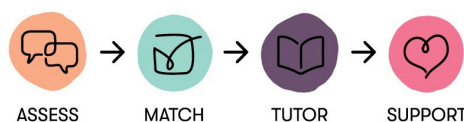
E: york@tutordocor.co.uk

The DSL has responsibility for responding to safeguarding concerns arising from behaviour issues.

Behaviour Code for Children & Young People

This code of behaviour helps ensure everyone feels safe, respected and valued when taking part in Tutor Doctor York activities.

Children and young people are expected to behave appropriately at all times, including during online tuition and related communications.



You should:

- Be kind, supportive and respectful to others
- Listen and communicate politely
- Take responsibility for your behaviour
- Follow instructions given by staff or tutors
- Talk to the Designated Safeguarding Lead if something worries you
- Follow the law and Tutor Doctor York rules
- Join in and enjoy learning

You should not:

- Be disrespectful or abusive
- Bully others (online or offline)
- Behave in an intimidating or threatening way
- Discriminate against others

Managing behaviour and consequences

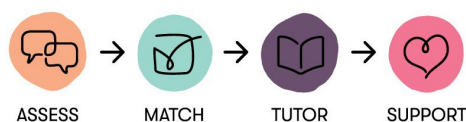
Tutor Doctor York uses a graduated and supportive approach to behaviour management.

1. Minor or first-time incident

- The child or young person will be reminded of the expected behaviour
- Support will be offered to help them reflect and improve

2. Formal warning

- Issued if behaviour continues or is more serious
- Incident recorded
- Parents or carers informed where appropriate
- Support strategies agreed



3. Final warning

- Issued if previous interventions are unsuccessful
- Incident recorded
- Parents or carers involved
- Consideration of alternative support or services

Serious incidents

In cases of serious misconduct, Tutor Doctor York may:

- Restrict participation in activities
- Suspend or terminate tuition services
- Refer concerns to external agencies where appropriate

Safeguarding and child protection

If a child's behaviour:

- Suggests they may be at risk of harm, or
- Indicates a risk to others

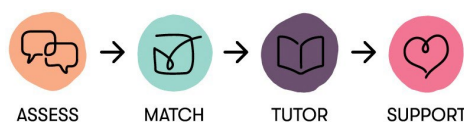
Staff and tutors will follow Tutor Doctor York's Safeguarding and Child Protection Policy and may make a referral to the local authority.

Parents and carers will be informed unless doing so would place the child at further risk or interfere with a police investigation.

Role of parents and carers

Tutor Doctor York recognises parents and carers as key partners in promoting positive behaviour. We will:

- Communicate concerns promptly
- Work collaboratively to support the child
- Always inform parents or carers following formal warnings, unless this would place the child at risk



Monitoring and review

This policy is reviewed annually to ensure compliance with safeguarding legislation and best practice.

Policy approval

Written and approved on behalf of Tutor Doctor York

Name: Mia O'Malley

Role: Designated Safeguarding Lead

Date: September 2026

Next review date: September 2027

