Yorkshire Education Limited t/a Tutor Doctor York

Letter of Assurance – Safer Recruitment 2026/2027

To ensure the effective safeguarding of all students, this letter provides assurance that Tutor Doctor York has appropriate safeguarding procedures in place, and that all safer recruitment checks have been carried out on our staff, both employees and contractors. Our Safeguarding Policy and Safer Recruitment Policy & Procedures have been renewed and verified by the NSPCC in September 2026 in line with Keeping Children Safe in Education 2026.

I, Jon O'Malley, as Safer Recruitment Officer, confirm that Tutor Doctor York has completed the following safer recruitment checks pre-employment and on an on-going basis:

- Verification of identification checks
- Evidence of right to work in the UK undertaken
- Evidence of further checks undertaken on individuals who have lived or worked outside the UK
- Evidence of relevant professional qualification / registration checks (where relevant)
- Employment history and reference checks
- Enhanced DBS check (or equivalent criminal records check for the relevant jurisdiction)
- Barred list check for those engaged in regulated activity
- Tutors undertake Safeguarding, Allergy Awareness and Prevent training as required by commissioning Local Authority

All staff have been informed that it is an offence to be deployed to work with students if they are disqualified under the Childcare Act 2006 (Disqualification) Regulations 2018 (or equivalent legislation in the relevant jurisdiction).

All staff have a contractual obligation to inform Tutor Doctor York if, during the course of their engagement, they receive a reprimand, final warning, caution or conviction from the Police or Courts.

We recognise that in some cases additional information or checks are required beyond those listed above. Where this applies, such requests will be satisfied through our onboarding process and/or via additional documentation provided on request, in line with the specific requirements of the school, local authority or trust.

Further confirmation of pre-employment and on-going employment checks can be obtained at any time by contacting the Tutor Doctor York Safer Recruitment Officer at jomalley@tutordoctor.co.uk

Yours sincerely,

Jon O'Malley

Role within organisation: Safer Recruitment Officer

Website: https://www.tutordoctor.co.uk/york/

Date: 1st September 2026